

Westborough Fine Arts Education Association

Meeting Minutes - November 4, 2020 7:00 PM, Zoom Virtual Meeting

Attendees: M. French, L. Chace, J. Crandall, K. Keogh, C. Martin B. Kinsky, K. White, A. Dver, C. O'Keefe, J. Niece, K. Banks-Binici

Treasurer's Report- Chris O'Keefe

- Expenses to date - \$6888 – no new expenses this month
- Income to date - \$8,233
- Membership has raised \$2015 against a budget of \$3600 – puts us behind last year by \$1585
- 20 families at this point vs 44 families at this point vs total of 53 last year
- 3 non-Board WFAEA members required for annual audit. M. French, J. Crandall and L. Chace volunteered. Audit will be conducted virtually this year due to COVID health protocols.

Co-Secretaries- Jennifer Niece & Katrina Banks-Binici

- Approved October 6, 2020 minutes

Tri-M Liaison Report – Chris Martin will allow NHS service hours to apply toward Tri-M service hours

Director of Fine Arts- Chris Martin

- Final Disney Refund Check Update – 58% of total money paid to trip (not entire trip cost) has been refunded; 42% of that amount will be refunded in the form of a voucher for future travel.
- Programming Start Dates:
 - Indoor Band Rehearsals have been approved by DESE and BOH to begin. Extra curricular instrumental ensembles will start after Thanksgiving remote period ((12/4) or after the New Year.
 - No plans for extracurricular vocal ensembles to begin rehearsals as of now.
- Safety protocols: HVAC filtration has been inspected and filters replaced as needed to improve ventilation beyond the minimums. No instruments will be shared. Chairs and music stands will be wiped down before and after use. Bell covers for instruments, instrumental masks, and screens will be used. Estimated cost of bell covers is approximately \$3,000.
- Performances/Livestream Concerts
 - Gibbons fall play has been cancelled due to lack of student interest
 - Exploring some type of performance (remote orchestra, outdoor band, hand chimes) around the upcoming holidays.
- **General Business**
 - Fine Arts Guide - on hold, discussion on how to utilize the few advertisers who have reached out
 - Restaurant Fundraising update - Kim Keogh is exploring the possibility of local restaurant fundraisers but has sensed some hesitation on the part of businesses
 - Appeal to last year members / Parents of seniors
 - Scholarship requirements

Upcoming Activities

- Newsletter - Monthly newsletter to be pushed out through email, social media and website - November 15th
 - Contributors needed
 - Useful links / pages

- “What is” article - districts?
 - Classroom spotlight – Carolyn McGrath
 - Faculty spotlight
 - Alumni spotlight - Beth
 - Editing -
 - Events – Paint, pottery virtual events; evening sing-a-longs, community outreach holiday program, etc.
 - Community Outreach – Beth
 - Possibility of using HS Journalism students to write articles and interviews
- Westborough Turkey Trot- Free Range race this year anytime between Nov. 21st-28th
www.westboroughturketrot.com

New business

- Funding possibility - Discussion on providing assistance with purchase of bell covers for potential indoor rehearsals at WHS and Gibbons. WFAEA voted to approve up to \$1,000 to be set aside to support this purchase and will be taken from the projects budget line.

Adjournment -Next meeting : January 5, 2021