

Westborough Fine Arts Education Association
Meeting Minutes
Agenda October 5, 2021 **7:00 PM**, Zoom Meeting

In compliance with the COVID-19 restrictions, WFAEA is holding its meeting virtually, but with all present, visible and with the ability to hear and participate we conclude that members joining the meeting by Zoom are present.

In attendance: Beth Kinsky, Lisa Chace, Deb Cushman, Jennifer Niece, Jessica Crandall, Chris Martin, Taveena Konakanchi, Jeannie Chong, Kathy Swanson, Lisa Martin, Kim Keogh, Michelle French, Jen Shotkin, Rashi Dwivedi. Anna Chichinov, Liz Burow

Executive Board Reports

Co-Presidents- Lisa Chace and Beth Kinsky

Vice President- Deb Cushman

Treasurer- Jennifer Niece

- Membership update

Secretary- Jessica Crandall

- September 14, 2021 minutes approved- Lisa made the motion to approve the minutes, Jen Niece 2nd.

Director of Fine Arts- Chris Martin

Student Liaison - Taveena Konakanchi-

- Taveena is a senior, been in band since 5th grade, flute ensemble, in marching band, on band leadership, Co-secretary of TriM.
- Reports / updates:
 - Bandorama pieces and winter concert pieces and small chamber groups have been rehearsing
 - Chamber chorus rehearsal has begun.
 - Marching band will be performing the show (Tommy- Pinball wizard show, beginning this week.)
 - Orchestra has been rehearsing.
 - Tri-M leadership assisted with Arts on the Common

General Business

- Membership notes
- 23 joined so far \$2500 in membership fees so far.
- Finished annual tax returns.
- About 25 ppl signed up for newsletter email list - Large amount of people requesting to be included in non-member email list
- A few people also signing up as non-member volunteers
- Kindness Week -(November 13th Kickoff)
 - Westborough Connects – Kick off keynote speaker event
 - Ask each parent run groups to do something for Kindness week for teachers or members. To show appreciation and kindness spirit that week.
- Cross advertising with other parent groups through Superintendent's Advisory Committee
 - Lisa will bring updates to the meeting to share information.
 - Cross promote each others ideas.
 - Beth/Lisa on committee and have ideas bounced off of them.
 - Turkey trot is coming up, Fall festivals at various schools, Fales having festival at Hastings.
- Superintendent's Advisory Council feedback
 - Send any questions or concerns to president@wfaea.org to have brought up in meeting.
- Musical Instrument Drive - Nativity School of Worcester - Meghan O'Keefe
 - If have guitars to donate, contact Meghan.
- Open volunteer positions - Google Doc to be shared to entire mailing list.

Upcoming Activities

- Newsletter - First issue - aiming for October 15th

- o Content suggestions
- o Google Doc to be shared
- o Jeannie Chong will be helping editing
- MICCA
 - o Westborough is location for Choral Festival (Other sites for band/orchestra)
 - o First week of April
 - o Big fundraiser for district – WFAEA concessions (profit)
 - o Kim Keogh would like to volunteer to coordinate MICCA.
 - o Need a volunteer for Concessions coordination (will be on Google doc)
 - o In January, will determine if it will be 2 days or 3 days.

- Gibbons- James & the Giant Peach Oct 29-30
- WFAEA can have a table with flyers
- Band O Rama - 11/16 - Lisa Martin & Michelle French -Sign Up Genius to go out closer to event
 - o 144 kids in band
 - o Kids in 5th, 6th, 7th band perform, 8-12 on bleachers, then swap to perform.
 - o 2 dining staging areas – Mill Pond kids in cafeteria. Staging area in upper lobby for Gibbons/high school to sit in upper lobby or near library. (About same # of kids as during a lunch period.)
 - o Families will be given 1 ticket to each performance to keep the crowds even.
 - o Livestream the 7pm performance.

- WHS Fall Play Concessions - 11/19-20 (Friday/Saturday evening)-Kathy Swanson, Chair- Sign Up Genius to go out closer to event
 - o Kathy will reach out to Katrina for concessions info.
 - o Will include water for cast during tech week.
 - o Tri-M students can volunteer at concessions too.
 - o Will be performing in the auditorium.
 - o Send out sign up to WFAEA mailing list (not just theater).
- Uniforms – Beginning of November (Chris will give Beth the dates – 9am-11am Band, 8am-10am Orchestra, 8am-11am Chorus)
 - o Concert attire for Band-o-Rama (to honor Karen Forest retirement)
 - o Need parents help with girl dress distribution (sizes)
 - o Chris will handle male and non-binary students
- Sale of Business Ads
 - o Newsletter, website patron page w/ link, Pop's Night program, FB page & Slideshow preview at events
 - o Co-Chair and volunteers needed to decide on pricing and send out letters to businesses
 - o October meeting to be set
 - o Jen can create website form to purchase sponsorship (similar to membership)
- Pops night (May 2021) - organizing committee needed
 - o Meetings will begin after winter break
 - o Pops Night is a WFAEA fundraiser to promote scholarships
 - o Gala was a silent auction, art gallery, (5pm concert and 7pm concert)
 - o Wants to reinvent this event – need creative volunteers

Adjournment -next meeting - November 2, 2021 – Deb made motion to adjourn, Chris 2nd at 8:19pm
Voting privileges- one vote per paid member; membership forms available tonight!

