

Westborough Fine Arts Education Association

Minutes - May 3, 2022

7:00 PM Zoom Meeting

Present: Lisa Chace, Beth Kinsky, Jessica Crandall, Jennifer Niece, Chris Martin, Michelle French, Kim Keogh

Meeting called to order at 7:08pm

- Membership update: 35 paid members
- Treasurer's Report:
 - Income:
 - PayPal Giving: \$1
 - Les Mis concession revenue: \$922 (compared to 2019 musical of \$1,166)
 - Eleanor Simcoe memorial donations: total of \$1,250 less PayPal fees and Seat of Recognition for net of \$1208.74
 - Expenses:
 - Project Graduation donation: \$200
 - MICCA: additional expenses of \$63.52
 - Lucid Press used for newsletter, 10 months of 7/2021-4/2022: \$150
 - Tablecloth dry cleaning (admin. exp.): \$35
 - Upcoming: Scholarships
 - Budget to be presented and voted on at June meeting
- Approval of the April 5, 2022 minutes - Jen Niece made a motion, Kim 2nd, approved.

Director of Fine Arts- Chris Martin's Director's Report

- Thank you for running concessions at Les Mis
- Future spring musical timing:
 - Chris will assess this after they complete May activities. According to Chris Martin, the faculty feedback on timing was mixed
 - Chris does not wish to collect feedback from students or parents on their experience.
- Funding requests:
 - Fales Teacher Funding Request: Puppet purchase for \$230.43
 - Spending was frozen for the district 2 weeks ago.
 - Teacher had purchased a puppet stage but the budget was frozen before she could purchase puppets.
 - Beth made a motion for approval, Kim 2nd it. Approved
 - Art Class Clinician request: approve up to 2 guest artist clinicians for up to \$300 to present to students this school year.
 - Michelle made a motion, Kim 2nd, Approved

General Business

- Newsletter -
 - Last / Senior issue-End of May
 - Please send any ideas for a newsletter, please send to Beth or Jeannie.

- Scholarships
 - Number of applications received: 9
- Scholarship Committee Update:
 - The committee met on April 12, 2022, Attendees: Jen Niece, Kathy Swanson, Beth Kinsky, Lisa Chace, Chris O'Keefe, Chris Martin
 - Proposal starting 2022-2023:
 - Anyone can apply for the Passion and Participation Scholarships regardless of membership status or parent involvement.
 - Wording on application incorporates the following for both participation and passion scholarships: awarded to individuals who have dedicated themselves to participating in courses and activities within the fine arts dept for all 4 years of their high school career and earned at least an A average in any fine arts classes.
 - We add the following blurb on the membership page, "If you have a financial hardship meeting the annual membership dues, assistance is available, contact info@wfaea.org."
 - Propose that the funds received in memory of Ellie Simcoe be used to create a 2022 Memorial Scholarship Award – about \$1k - final amount to be determined by the board. There will be no application for this award and it will not be tied to what they're doing after high school. It will be chosen by the fine arts faculty and will be awarded to an individual who has displayed exemplary abilities in multiple facets of the fine arts during all 4 years and made a profound impact on both WHS and themselves.
 - Jessica made a motion to approve changes proposed by the scholarship committee, Michelle 2nd, Approved.
- Nominating Committee - Presentation of 2022-2023 recommended Executive Board nominations to be voted on at June 7, 2022 annual meeting:
 - Co-Presidents: Lisa Chace, Jessica Crandall
 - Vice-President: Deb Cushman
 - Treasurer: Jennifer Niece
 - Secretary: Kathy Swanson
 - Brainstorm ideas to encourage a welcoming environment for new members and more "fun". Guest speakers, backyard BBQ, incorporate Westborough TV, etc.
- Remaining - non-board open positions; consider filling these over the summer and early fall

Upcoming Activities

- Pops Night - 5/17/22- update
 - Beth rented tall tables for \$11 each.
 - 6pm-7pm: Small ensembles outside/upstairs, drinks, appetizers
 - 7pm: Large ensembles in the auditorium
 - Silent Auction: Hanover tickets, Museum of Science tickets, possible MFA tickets, Cooking class, Tennis lesson, waiting on others.
 - Gift cards to use for food.
 - Invitation will be emailed the beginning of next week (or possibly sooner).
 - Brian will update website, to allow payment via PayPal
- Senior Banquet - Monday, May 23, 2022 - Start time 6pm
 - Letter is being prepped and given out to seniors.
 - Form and payment should be returned to Chris

- Chris has names prepped of 79 music ensemble seniors. 226 out of 286 seniors are taking fine arts classes this year. Out of that, they will likely get approx.150 people total.
- Michelle, Beth, Kim, Lisa will be there the night-of.
- Jess will call Arturo's to order food. Need someone to pick up food and set up.
- Find out when final # is due for an RSVP date. Arturo to deliver food, provide utensils and plates. We have sodas and water in the storage closet.
- Buy a cake with gift card.
- Will also include information about Senior Banquet in Pops email.

Adjournment - Lisa made a motion to adjourn at 8:51pm, Michelle 2nd it. Next meeting is scheduled for June 7, 2022 at 7:00pm over Zoom.