

## **Westborough Fine Arts Education Association**

April 5, 2022 Meeting Minutes

7:00 PM Zoom

WFAEA is holding its meeting virtually, but with all present, visible and with the ability to hear and participate we conclude that members joining the meeting by Zoom are present.

**Present:** Beth Kinsky, Lisa Chace, Jessica Crandall, Jennifer Niece, Deb Cushman, Chris Martin, Jeannie Chong, Michelle French, Kim Keogh

**Treasurer-** Jennifer Niece

- Membership update
- Treasurer's Report:

**Income:**

- Business donation: \$100 from David French Music
- Amazon Smile: \$11.92
- PayPal Giving: \$1
- MICCA concession revenue: \$1,865
- Eleanor Simcoe's family requested memorial donations to WFAEA. We've received \$625 as of 4/4 with another \$200 pending verification that the donation is for this purpose.

**Expenses:**

- Storage bins: \$48.41 for WFAEA items in WHS closet
- MICCA concessions: total of \$1,017.84 so far, pending more receipts
- Website: \$599.25 approved via email unanimous vote for 2-year renewal (renews on 4/7)

**Clinicians Expenses:** paid a total of \$1,500 that had been previously approved

- \$300 to Eric Melley for WHS Symphonic and Concert Bands on 2/14 & 3/3
- \$500 to Stephen Paparo for WHS Women's Chorale, Mixed Chorus, & Concert Choir and GMS Chorus on 2/16 & 3/16
- \$150 to Diane Plouffe for GMS Orchestra on 3/3
- \$300 to Jonathan Lam for WHS Concert and Chamber Orchestras on 3/14 & 3/15
- \$250 to Jared Cassedy for GMS 7<sup>th</sup> Grade, 8<sup>th</sup> Grade, and Jazz Bands on 3/15

**Secretary**

- Approved March 1, 2022 minutes (one correction was made to Karen Amlaw's name spelling)

**Director of Fine Arts-** Chris Martin

- Director's Report
  - Thank you to Jeannie and Beth for producing the newsletter
  - Thank you to Kim, Kathy and all the volunteers at MICCA
  - Westborough did well at MICCA this past weekend with 6 gold, 3 silver and 1 bronze.
  - Women's Chorale was awarded their first gold since Ms. Greer has been at WHS.
  - This year was the first time that the 6th grade band has attended the MICCA Festival.
  - The Gold Medal Showcase is scheduled for Sunday, April 10th -The Middle School band will perform at 3:40pm and the WHS Symphonic band will perform at 5:40pm. The students will leave on buses from Gibbons to Mechanics hall with parents picking up students from there.

- Tickets for Les Miserables went on sale on April 1st. Tickets can be purchased online through [www.whscenterstage.com](http://www.whscenterstage.com) at [ShowTix4U – Free Online Ticketing – Schools, Community, Regional](#)
- K-12 visual arts staff will be holding the annual in-person Art Show in the WHS lobby on May 9-10.

## General Business

- MICCA Recap
  - Reminder to submit all expenses to be reimbursed
  - According to Chris Martin, we were one of the only sites to offer concessions, so approximately \$800 net profit was great. Next year, all sites will have concessions.
  - Both concessions and admissions received multiple requests to use Venmo or Paypal. There was some discussion about having Venmo in the future, but no decision was made.
  - Kim Keogh and Kathy Swanson will meet separately to review how the Festival went, make notes and provide feedback for next year.
  - It was discussed that the Tri-M kids did a wonderful job volunteering at MICCA.
  - There was a quick discussion about the need for more signage both inside and outside the school for buses and parents.
  
- Scholarship Committee
  - Lisa Chace will be sending an email this week to committee members to discuss availability to meet.
  - There was a discussion about what to do with the donations made in memory of Ellie Simcoe (close to \$800)
    - It was decided that we would give her a seat of recognition - Beth made a motion, Lisa seconded -motion was approved.
    - It was also decided that the Scholarship Committee will discuss the possibility of a one-time memorial scholarship and will make a recommendation in the May meeting.
  
- Donation requests - items are in current year budget
  - Project Graduation \$100 - Jen made a motion to allocate \$200 for Project Graduation. Jess seconded it, all approved (from Community donation fund)
  - MA Educational Theater Guild \$100 (Melinda Jaz is choosing not to participate in this guild.) - Will not donate. Have a clinician fund to use for other purposes.
  - Pending: RoT donation (will check with Chris O'Keefe regarding this)
  
- Newsletter -
  - Visual arts issue came out April 1st
    - Beth would like to make sure it's distributed to Tri-M / Arts kids. It is being sent to teachers to share on social media, etc.
  - Senior issue in May will include:
    - Various photos from fine arts events and list of senior names
    - Members who joined at the Encore or Standing Ovation can submit shout-outs in this issue. Deadline is May 15th
    - Events that have occurred since last issue.

## Other Business

- Library project update - Deb Cushman - will wait until May meeting
- The budget proposal will be presented at the May meeting - Jen, Beth, and Lisa will meet to produce the draft budget.
- A Nomination Committee is needed to put together a list of candidates for next year's officers
  - Michelle French volunteered to be on the committee. Beth will help also.
  - Officers may hold a 3-year term
  - Beth is stepping down after this year as she has served three years.
  - Lisa would prefer to have a co-president. The rest of the board may decide to remain, but the nomination committee will follow up with them separately.

## Upcoming Activities

- WHS Spring Musical - *Les Miserables* 4/28,29,30,5/1
  - Kathy Swanson is chair and will put out a sign up genius for volunteers
  - There are plenty of donations left from MICCA to use.
  - The show has a 2:15 runtime without intermission. Promotion begins next week (already listed in Senior Center newsletter)
  - Tickets can be purchased at: <https://www.showtix4u.com/event-details/63153>
- Pops Night - 5/17/22-Committee met on March 28th, planning has begun.
- Senior Banquet - end of May
  - Set date: Monday, May 23 6-8pm
  - Need 2 volunteers to begin planning & coordinate with Chris M.
  - We will need to order food from Arturo's (Chicken parm, broccoli and pasta, a gluten free meal, ziti, meatballs, salad & bread)
  - Seniors' dinners are free. Everyone else is \$20
  - We don't normally decorate, but could use photo booth backdrop and other decorations from last year.
  - There should be a sign up for desserts
  - Parent volunteer collects RSVPs (Chris passes them on)
  - The invitation / form with info will go out after April vacation.
  - Chris will print labels with addresses for all seniors to mail. We could consider sending it electronically but Chris likes paper for this.
  - Every senior taking a fine arts class this year receives an invitation (about 200 kids ). Chris estimates about 75 kids come.
  - Lisa/Jeannie will create the invitation from a prior year copy.
  - Jeannie volunteered to take care of the invitation. Kathy and Jess may be able to help in some capacity - with sign up genius and ordering food.
- Acapalooza - moved to 5:00pm to not coincide with Senior Prom.

**Adjourned meeting at 8:50pm.** next meeting is scheduled for May 3, 2022 at 7:00pm

*Voting privileges- one vote per paid member; membership forms available tonight!*