

Westborough Fine Arts Education Association

Agenda - May 9, 2023

7:00 PM Zoom Meeting

WFAEA is holding its meeting virtually, but with all present, visible and with the ability to hear and participate we conclude that members joining the meeting by Zoom are present.

7:08pm - Jen, Jess, Kim, Lisa, Chris

Executive Board

Co-Presidents- Lisa Chace and Jess Crandall

Vice President- Deb Cushman

Treasurer- Jennifer Niece

- Membership update
 - Below budget by about \$1k for this year; 26 members vs 38 last year
 - Brainstorm on this for next year; possibly incentive to join early in the school year
 - Voluntary contribution; patron/supporter vs member
 - Discounts for members
- Budget to be presented and voted on at June meeting
 - Jen will take a first pass after Pops Night then we can meet to review
- Treasurer's Report - see next page
- Scholarship update
 - 5 Passion scholarships
 - 21 Participation scholarships
 - 1 Corinne Sciarappa Memorial Scholarship
 - Total \$8,100**
 - 8 Unsung Hero Scholarships (no longer funded by DD) = **\$2,000**

Secretary- Kathy Swanson

- Approve April 12, 2023 minutes
 - Lisa makes motion to approve; Jen 2nds

Director of Fine Arts- Chris Martin

- Final funding requests
 - Mallets and Stands for the Fales School Orff Instrumentarium for Pam Yanko \$515.90
 - Lisa/Jess to email the Board after for a formal vote; those on the call are in favor
- Directors Report
 - Jr Districts went well
 - Guys & Dolls went well - crowds were good; re-looking at the no show on Sunday idea
 - Senior planning
 - Concerts
 - Planning at elementary schools
 - Draft concert dates and WFAEA meetings for 2023-24 are on the Fine Arts Calendar - take a look and let Chris no if you have any feedback

General Business

- Pops Night - 5/17/23- update
 - Lisa/Jess will send Chris an email to blast out for a ticket reminder with direct link
 - Reviewed separate spreadsheet
 - Brian has a slide about Seat of Recognition can print and have up at reg table
 - Bring/get plants

- Kim, Jess, Lisa, Beth, Jeannie, Michelle, Kelly to help with set up
- Ask Chris about program and small ensembles
- Senior Banquet - 5/23/23 -update
 - Chris will have final #'s by 5/16 next week
 - Jen to order food from Monti's next Tuesday - pasta, chicken parm, gf pasta; meatballs, green salad and dressing; bread or rolls with butter packets
 - Jess to look for chafing dishes and sternos
 - Jen will order dessert thru Main St Pastries; full sheet cake; 2 doz GF cupcakes (all are nut free)
 - Lisa has bags of candy to put on tables
 - Jess to maybe put together senior slide show; would need to ask Chris/Steve for screen
 - Jeannie, Kathy, Jen - to help
- Newsletter - Last / Senior issue-End of May
 - Reminder to seniors for AP
 - Seat of Recognition - Jen is compiling a spreadsheet
- Nominating Committee -update

Upcoming Activities

- May 10: 4th Grade Chorus Concert: 7 pm
- May 11: GMS Orchestra/Chorus Concert: 7 pm
- May 17: Pops Night: 6pm Reception, 7pm concert
- May 23: WFAEA Senior Banquet 6pm
- May 26: Acapalooza
- May 30: 5/6 Orchestra Concert @ MPS: 7 pm
- May 31: 5/6 Band Concert @ WHS: 7 pm

Adjournment -last meeting is scheduled for June 13 at 7:00pm

Voting privileges- one vote per paid member

8:24 MOTION TO ADJOURN BY KIM, 2ND JEN

Treasurer Report - May 2023

Income: 4/1-5/6

\$600 in Business Sponsors (Ad Book) from 4 Balcony packages (Avidia Bank, Cold Harbor Brewing Co., Hopkinton Center for the Arts, and Mathieu Newton Sotheby International Realty)
\$750 from Walmart grant (put in General Donations) – to be used for Pops Night
\$100 in General Donations
\$120 from 3 Seats of Recognition
\$875 from Guys & Dolls concessions
\$220 from Pops Ticket (so far)
\$33.15 in Interest
\$6.69 from Amazon Smile
\$1 from PayPal Giving

Expenses: 4/1-5/6

\$1,629.90 for Armstrong beat tables from Ways & Means Projects
\$633 for Directors & Officers Insurance
\$200 to Smith, Sullivan, & Brown for preparation of 1099s & tax filing from summer 2022 strings program
\$161.53 For Lucid Press software for newsletter (Admin. Expense)
\$63 to USPS for a roll of stamps (Admin. Expense)
\$5.76 in PayPal fees

MICCA concessions:

Concession sales = \$2,279

Concession expenses = 358.78 (purchases from stores) + \$490 (expected bill from WPS for pizza & wraps) = \$848.78

Total \$1,430.22 profit

Scholarships:

5 Passion scholarships

21 Participation scholarships

1 Corinne Sciarappa Memorial Scholarship

Total \$8,100

8 Unsung Hero Scholarships (no longer funded by DD) = **\$2,000**

Project Funds Available:

\$10,100 on scholarships

\$3,000 approved for the Mill Pond Summer Band Camp

\$2,500 left to spend on Wish List & Project items. (Assumes: Senior Banquet breaks even as budgeted and we net about \$2,800 from Pops Night like last year, budgeted amount).