

Westborough Fine Arts Education Association

Agenda October 8, 2024 7:00 PM, WHS Library

MINUTES

Jess Crandall, Laura DeCoste, Laura Fairbanks, Kelly Doering, Lisa Chace, Liz Burrow, Ms. Osmany, Chris Martin, Allison Buchder (super), Carissa Heinrich, Jeannie Chong, Eric Hammond, Brian and Jen Niece

7:00 p.m. Welcome, snacks and introductions

7:15pm Executive Board Reports

President- Jessica Crandall

Vice President- Laura DeCoste

Treasurer- Carissa Heinrich

Treasurer Report:

Activity 9/1/24-9/30/24:

Income:

\$1256.45 in Membership Dues - 14 members (minus paypal fees)

\$92.21 in Interest

Expenses:

\$1344.76 for Concert Attire - gender neutral uniform option

Project Funds:

\$500 for Wish List items (smaller requests)

\$2,700 for larger Projects

\$2,850 for Clinicians (\$100 per ensemble + \$50/day for food & travel)

Audit complete - auditors will send an email to the President's box

Secretary- Lisa Chace

- Approve September meeting minutes - Jen made a motion, Liz seconded, all approved

7:20pm Director of Fine Arts Report- Chris Martin

- NYC Trip Registration - over 100 families on Zoom, vibrant convo with great questions, registration ends Friday, we're at 70+; first fundraiser Mooyah, then Panera, Chipotle goes to offset the whole trip; plus bigger school fundraiser which will go to individual ppl's payment
- Allison Boucher is happy to be here tonight
- German Exchange Students - needs a few more host families
- Melinda Jaz returned today
- Gibbons MS and WHS - future music educators from UMASS came in to meet with us, it was a great experience.
- Uniforms - distribution went well; new uniform was a big hit; ordered extras including some smaller sizes

7:30pm General Business

- Thank you's
 - Uniforms distributed - thank you to all our volunteers!
 - Website updates in progress - Brian Niece / Laura DeCoste
 - Business sponsor letters mailed - Laura Fairbanks / Debbie
 - We will use the TV next week to showcase the first few sponsors
 - We sent out about 80+ letters last week to sponsors, hope to see more
- Volunteers needed

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- **Band Exchange Concert - October 16**; 2 people to serve pizza; Jen Niece is coordinating with Monti's pizza, around 5pm unload and set up - Kelly Doering and Laura Fairbanks; Chris will also be onsite; room reserved from 4:15pm - 7pm. Evan will provide a diagram of the setup. Jen will grab forks, napkins and plates. Water and cookies from BJ's. WFAEA is sponsoring the dinner.
- **Band O Rama - November 15**, Jess drafted the updated Sign Up and will send it to Liz; teachers got tickets yesterday. October 15 Liz to send out. One meal, 2 concerts. About 325 kids for pizza, almost 500 total kids participate. Chris will get Tri-M. Chris already put the request for the cafeteria 4-6pm.
- **Westborough Connects** - Partners in Kindness Week participation; repeat same "thank you" note concept from previous years. Right after Vet's Day in November.
- **Newsletter** - Jeannie; first issue early November; well underway, trying out CANVA, could we track hits via Canva links vs PDF
- **Membership**- up to 18, Fridays Laura will post a list then the ticker on Sunday; magnets to members when we hit 30.

****Bring back a December WFAEA social at a restaurantgive out magnets.**

7:45 Upcoming Activities

- Wednesday, October 16 Band Exchange Concert
- Thursday, October 17 WHS Fall Choral Concert
- October 25-27 Gibbons Fall Show: Charlotte's Web
- Friday, November 1 Home Football Game (Marching band)
- November 8-9 WHS Drama: *Almost, Maine*

8:00 Adjournment -next meeting - November 12, 2024 on Zoom

Voting privileges- one vote per paid member; membership forms available online!

Jess made a motion to adjourn and Liz seconded. Meeting adjourned at 7:54pm.