

Westborough Fine Arts Education Association

Meeting Minutes – April 18, 2020 Zoom Virtual Meeting

In attendance: Beth Kinsky, Kelly White, Alyssa Dver, Chris O’Keefe, Katrina Banks-Binici, Judy Brown, Shona Plunkett, Connie Hastings, Kim Keogh, Pauline Sciarappa Mary Lynn Hackett, Jennifer Niece, Jane Powers, Lisa Chace, Karen White, Jennifer Carrier, Laura Frogel, Rob Sternburg, Amy McEwen

Treasurer’s Report – Chris O’Keefe

April 2020

As of April 1, (with the schools closed until May 5)

Income - \$19,784, if we include the following income will finish at \$23,784

- Senior Banquet \$2000 (which is usually about \$150 less than its' expenses)
- Dunkin Donuts check for DD scholarships \$2000 (all paid out as scholarship)

Expenses to be paid - \$21,355, if we include the following expenses will finish at \$32,805

- Thank you for Gabby for her work on the Ad Book \$100
- Senior Banquet \$2150 (if it runs)
- Scholarships - \$2000 for DD (offset by their donation) and up to \$5500 for WFAEA scholarships
- Liability and Directors Insurance - \$1700+

Meeting Minutes – Katrina Banks-Binici

Minutes from the March 3, 2020 meeting were reviewed and approved with one correction, Jennifer Niece corrected to Jennifer Niece.

Fine Arts Director Report – Chris Martin

- Online learning continues and school buildings are closed for the remainder of the academic year. Focus is now on how to maintain FA student participation and engagement.
- Personal instruments have been returned to Fine Arts students
- Disney trip refunds are being processed
- Student artwork will be on virtual display in the schools. Each Monday, beginning on April 27 through the end of the school year, a new school or program will be highlighted at wboroartgallery.weebly.com
- Discussion and plans on how to move the Senior Banquet online, perhaps using video messages and spotlights on Westborough TV
- WFAEA is considering some type of gift to seniors with unused funds leftover from cancelled clinicians. Judy Brown, Pauline Sciarappa, Laura Frogel, Shona Plunkett and Karen White agreed to form a gift committee to explore further.
- Scholarship deadline is May 15, same as banquet registration. Scholarships will be given out at Awards night during graduation week. As of today, Chris M. has received 4 scholarship applications vs. 35 in a typical year. No application is required for the Dunkin Donuts scholarship. This year there will be 8 “unsung heroes” awards (2 each chosen by orchestra, band, choir teachers, 2 chosen by Fine Arts Director)

- Discussion on how to celebrate and recognize seniors:
 - some type of video presentation: work with Steve Masciarelli to assemble photo submissions from families, use photos taken by Michelle French over the years,
 - Virtual acapella performances
 - Evita in concert, highlights from show
 - Virtual pomp and circumstance

Bylaws

Changes to bylaws to allow virtual WFAEA meetings were reviewed approved by roll call of members.

Open Positions – Non-Board

The following non-board positions will be open as of July 1:

Band Parent – coordinate and organize volunteers to support marching band students at home and away games.

Uniforms – Fit and pass out uniforms in the beginning of the school year, collect at the end of the year and organize for storage over the summer.

Ad Book – August – December position, reach out advertisers and potential local businesses. Work with a student intern on the ad layout, production of Ad Book. Review how fundraising approach may need to change this year due to current COVID circumstances.

Concessions – recruit volunteers, solicit food donations for Fall/Winter/Spring theater productions.

Work with theater director on how to support cast and crew with tech week food, ticket sales staffing, etc. Jennifer Niece agreed to assume to this shadow this role for 20/21.

Open Positions - Board

Katrina, Bryan White and Andy Kinsky agreed to sit on the Nominating Committee and create a slate of Board nominees to vote on in June.

WFAEA Outreach

We discussed ways to reach out to Gibbons families with rising HS freshmen, i.e., outreach at parent groups, target parents recommended by fine arts teachers as being active in the arts.

Next meeting is May 12, 2020

Meeting adjourned at 8:00 pm