

Westborough Fine Arts Education Association

Meeting Minutes – June 9, 2020 Zoom Virtual Meeting

In attendance: Beth Kinsky, Kelly White, Alyssa Dver, Chris O’Keefe, Katrina Banks-Binici, Shona Plunkett, Connie Hastings, Jennifer Niece, Lisa Chace, Mary Lynn Hackett, Chris Martin

Treasurer’s Report – Chris O’Keefe

June 2020

As we close out the 2019-2020 school year, we have raised \$20,420 and spent \$25,310 – giving us a “deficit” of \$5300

No outstanding income or expense are anticipated

Financial activity since the last meeting -

- We have sold 1 Seats of Recognition for \$40
- Amazon Smile deposit of \$5 and Paypal giving of \$1
- Senior Scholarships – awarded 7- \$100 participation scholarships – 1-\$1000 Passion scholarships – for a total of \$1700 which was \$2100 less than what was awarded last year. This decrease was due to less families meeting membership requirement

Scrip Program this year netted \$438 for WFAEA

Revolving Account Balances – no change from last month

- Uniform Replacement \$7,830
- Activity Fund \$325
- Project Fund \$4769

Proposed Budget for FY 21 (2020-2021)

The 2020-2021 budget is similar to the 2019-20 budget – changes are noted here

- Membership - decreased membership income to the amount we actually raised this year as fundraising may be more difficult next year.
- Raffle - added in \$1000 for raffle income and \$600 raffle expense assuming we would run raffles at whatever event we do manage to hold
- Scrip - budgeted for anticipated income & expense this year
- Scholarships - removed the \$2000 income we receive from Marino/DD and decreased the amount we pay out by the same \$2000
- Gala Ticket Expense – increase the expense \$350 to allow for more “decorations” (ie: balloons)
- Broke expense for District Acknowledgement out from Publicity to create its own line under Outreach
- Clinicians Expense – Adjusted the amount to be in line with the new policy on clinician payment (decrease from last year’s budget by \$400)
- Drum Major/Color Guard Expense – decreased amount for 50% of \$600 tuition for new drum major and 30% for returning drum major and 50% for color guard captain

- General Admin Expense – decreased as we won't need to pay for website for next year.
- Total Income \$30,050 – Total Expense \$40,050 – allows for \$10,000 of excess cash spent on special project. This budget is flat from the prior year.

Meeting Minutes – Katrina Banks-Binici

Minutes from the May 12 meeting were reviewed and approved.

Fine Arts Director Report – Chris Martin

- The last Disney deposit which included Scrip money raised, was not made. Chris O. will write the checks to families for the Scrip accumulated but not used for Disney.
- Outstanding banquet expenses (cake pops, ice cream), will need to close by June 30.
- Chris M. suggested that WFAEA evaluate how to increase membership. Fewer students were awarded scholarship money this year because fewer families met the eligibility requirement. Perhaps he makes an announcement at Open House / Band-o-rama about the membership requirement.
- Uniform collection went well, approximately 75% were collected. A outstanding band and pep band uniforms were not returned.
- WFAEA dates are on the calendar.
- Thank you to Shona, Laura, Pauline for their work on the senior banquet.
- Work is being done on how activities and ensembles will be conducted this fall.
- There will be a decision on Friday, May 12 on Evita.
- Mr. Tomashevsky will retire, dropping to part time. He will be acknowledges at Band-o-Rama in the fall.

Fine Arts Banquet

Gifts for students who joined the banquet last minute have all been distributed.

Slate for Open Board Position

The slate for the board positions is as follows and was voted on and approved.

Co-Presidents: Beth Kinsky and Kelly White

Vice President: Alyssa Dver

Treasurer: Chris O'Keefe

Secretary: Jennifer Niece and Katrina Banks-Binici

We had 50 members this year. Scholarship recipients will be announced at Graduation on August 1.

Discussion on why membership is low:

- People are unwilling to commit. Why?
- Attrition of students losing interest in the Arts
- Explore mentorship opportunities with HS and younger grades; create opportunities to connect Fine arts students across grade levels.

8:20 Motion to adjourn; seconded; all approved