

Westborough Fine Arts Education Association

Minutes-October 10, 2023 7:00 PM, WHS Library

7:00 p.m. Welcome, snacks and introductions

Present Lisa Chace, Jessica Crandall, Jen Niece, Kathy Swanson, Chris Martin, Sara Harney, Jeannie Chong, Anna Leduc, Kelly Doering, Eric Hammond, Kim Keough, Masha Maule, Kristy Kocou, Liz Burrow, Jen Perry, Carissa Heinrich, Rathnakar 17 members attending

The meeting was called to order at 7:11 pm by Lisa Chace.

7:15pm Executive Board Reports

President- Lisa Chace Welcomed all in attendance to our first in person meeting since 2019.

Treasurer- Jen Niece gave the treasurer's report.

● **September Update**

Income:

\$1,200 in Membership from 9 members (total members = 11) (A few more since then)

Building up the membership-great start

\$2,200 in Business Sponsors from 10 organizations -

\$30 in General Donations

\$69.93 in Interest

Expenses:

\$1,337.45 for Gibbons music stands & carts out of the Projects budget line

\$213.94 for stamps & envelopes for Business Sponsor letter mailing

\$63.70 in PayPal fees

Project Funds:

\$500 for Wish List items

\$1,362.55 for larger Projects remaining (clinician money is separate)

\$2,650 for Clinicians (\$100 per ensemble + \$50/day for food & travel)

Audit - completed on 9/19/23; thank you Eric Hammond, Carissa Heinrich, Jeannie Chong!

Secretary- Kathy Swanson

- A motion was made by Liz Burrow to approve the September 12, 2023 minutes and Jen Niece seconded this motion. A vote was called and the minutes were unanimously approved.

7:20pm Director of Fine Arts-Chris Martin -

- Uniforms- only had to order one pair of pants. Uniforms are distributed and all set. Thank you to volunteers
- Committee is forming to discuss possibly finding a gender neutral option for uniforms. Emails went out and students will join the committee.
- We'll be partnering with the Westborough food pantry for the upcoming choral concert.
- The Bso trip is Thursday
- There will be a few tweaks to Bandarama this year.. Sarah Harney, Band teacher at MPS, spoke about them- the 5th grade band is very large. Last year the 5th and 6th grade were in the caf for dinner. When 130 5th

graders in one caf it was just too busy. 5th graders will not eat at Bandarama this year. . Blue at 5:00 and Red at 7:00. Numbers are more manageable. It will be more orderly and a better experience for all. Everything will be the same for other grades. Requests for tickets will be the same.

7:30pm General Business

- Volunteer update - Band O Rama, Pops Night, Senior Banquet
- Uniforms distributed - thank you to all our 8 volunteers!
- Business ads update - Kathy Sent out 289 letters. 20 were undeliverable. Received 10 business Ads so far. Will follow up with emails- to previous advertisers and the undeliverable ones. And then maybe the others but need to compile a list of emails. Can we also post thank yous to the advertisers on social media?
“Think of a sign-Proud sponsor of WFAEA” Member swag? Let’s consider.
- WHS Fall One Acts Concession 11/2-4 - Kathy concessions - Will there be an intermission? Kathy will head concessions this time. Still hope for someone to take over as chair. Kathy will share the sign-up genius and numbers, etc. Plan to send sign-up on or about October 13th for sign-up genius.should we plan on having it in the DWing- is the audience sitting on the stage? Tri M and honor society students can help.
- Band O Rama 11/16/22 - Liz Burrow; more helpers needed; sign up genius - Sarah Harney is also looking for volunteers to help with Bandorama and ticket distribution at MPS school. Teachers will push out Bandorama info through Parent Square.
- Newsletter - Jeanne; first issue by 11/7-11/8 Great team this year with roles. Jeannie will let us know what she needs.
- Kindness Week -November 12-18; notes of appreciation to fine arts teachers
- Membership- Current scholarships to graduating seniors. Previously there was a membership requirement for scholarship eligibility.. 2 years of membership. We took that requirement away 2 years ago. We’d like to reinstate it. But not including the class of 2024. Discussion happened. Questions-Participation scholarship and Passion Scholarship.- what are they? Jen Niece explained them. And why we would want to reinstate it. We have 8000 budgeted and we need to sustain the scholarships. Maybe membership at the first few events. Liz Burrow made a motion to reinstate the membership requirement. Eric Hammond Seconded it. It was passed unanimously.

7:55 Upcoming Activities

- WHS Choir Concert - Thurs 10/19 All concerts are free but Food Pantry donations are appreciated. Stories in Song.
- GMS Play - 10/20-10/21 We support them.
Mill Pond Play is Thursday and Friday Newsies 11/16-17th
- WHS Fall One Acts Concession - November 3-4
- Vijay Gupta community concert - Tuesday 11/14
- Band O Rama - Wednesday 11/15
- Kindness Week -November 12-18 - Notecards are sent- in appreciation. Filled out by HS students.

8:00 Adjournment - A motion was made to adjourn the meeting by lisa Chace and seconded by Liz Burrow .at 8:00 The next meeting will be November 17, 2023

Voting privileges- one vote per paid member; membership forms available online!