

**Westborough Fine Arts Education Association**  
Meeting Minutes – April 6, 2021 Zoom Virtual Meeting

In attendance: Beth Kinsky, Kelly White, Alyssa Dver, Chris O’Keefe, Katrina Banks-Binici, Jennifer Niece, Chris Martin, Lisa Chace, Jessica Crandall, Deb Cushman, Connie Hastings, Pauline Sciarappa

**Treasurer’s Report** - Chris O’Keefe

- Expenses to date: \$8,309 – increase of \$700 from last month (\$500 for jazz master class, \$96 for platform for newsletter, and \$105 for additional Share the Love expenses)  
Remaining significant outstanding expenses anticipated through the end of the fiscal year are estimated to be \$10,650:
  - Senior banquet: last year we spent \$828, but there were fewer students last year
  - Scholarships: between \$4,000 & \$5,000 depending on applications (budget of \$6,000)
  - Insurance: \$1,700
  - Grants: \$550 for kiln and \$2,500 for projection art show
- Income to date: \$10,525 – essentially the same as last month; \$130 in membership not reflected yet
- The second CD will mature on 4/14 and will roll over with a balance of \$10,583

Opportunities to get the word out about WFAEA:

- GPG & MPG meetings
- Slide show for 6<sup>th</sup> to 7<sup>th</sup> grade transition presentation – Kelly will talk with Mr. Foley at GMS
- Fall Open Houses will be structured differently and may be a good opportunity to have a WFAEA info table

**Meeting Minutes** - Katrina Banks-Binici & Jennifer Niece

Minutes from the March 2, 2021 meeting were reviewed and approved.

Minutes from the March 25, 2021 special meeting for the projector funding request were reviewed and approved.

**Director of Fine Arts Report** - Chris Martin

- First football game was cancelled due to Covid quarantine of football team
- Marching Band at home football games: 38 tickets for each game and Chris M. was able to accommodate all requests; seniors were given preference
  - At the last Wednesday night rehearsal for marching band, each student can bring 3 people for an outdoor banquet; have asked Westborough TV to record
- Grant update:
  - Chris M. will front the money for Ms. Ballachino’s outdoor kilns and then she’ll submit the receipts to WFAEA.
  - Projection clinician came to check out buildings in town and chose 2 walls at the high school; the equipment has been ordered.

- Ms. Greer would like to do a virtual choir of a senior song and have it professionally recorded. She is researching options and estimates a cost of \$1,500. Chris M. may ask WFAEA to help with funding.
- Karen Amlaw and Brian Marino have expressed interest in supporting the Arts programs.
- Mill Pond has only been meeting in virtual sectionals and will record something for the end of the year.
- Karen Forrest is trying to plan an outdoor concert for Gibbons.
- WHS groups will hold concerts: may put parents on stage and in the pit and have students performing throughout auditorium.
- Suggestion to record a concert with the chimes at Gibbons & WHS.

### **General Business:**

#### **Superintendent Advisory Council questions for this week:**

- Need more information on WHS senior events – waiting for determination of last day for seniors, either 5/21 or 5/28
- Concern that WHS is starting back on the Monday after April vacation
- Communication from superintendent isn't clear – link to FAQs with no highlighting of changes and it's difficult to interpret
- What can be done for kids in quarantine who are unfairly forced to be home and miss classes
- Workload at GMS and WHS seems to be increasing significantly recently

#### **Scholarship applications open – what communications do we need?**

- Chris M. will post to Google classroom, Twitter, and web page
- Email to teachers with eligibility guidelines
- Email to senior parents
- Email to junior parents with reminder for next year

### **Upcoming Events:**

- Senior banquet – May 25, 2021
  - Outdoor tent with families in pods
  - Teachers will be there
  - Possibility of individually wrapped desserts
  - Spent \$828 last year for gifts – usually don't buy gifts because it's traditionally a dinner, but gifts were purchased last year seeing that it was virtual
  - Motion to set aside \$850 of budget for gifts/dessert
  - Suggestion to change name to not include the word “banquet” seeing that there won't be food served

- Formation of committee: Lisa Chace, Katrina Banks-Binici, Pauline Sciarappa, Jessica Crandall, and Ms. White who helped last year

**New Business:**

- Nomination committee appointment: need 3 volunteers to come up with slate: Beth Kinsky, Jen Niece, & Kelly White. Positions to be filled include VP, secretary, web site. Beth is willing to continue as president, and Jen will move into the treasurer position.
- Budget proposal due in May

**Motion to adjourn at 8:40pm, seconded and unanimously approved.**

Next meeting: May 4, 2021 – will be kept as a virtual meeting