

Westborough Fine Arts Education Association

Meeting Minutes – February 4, 2020 Westborough High School

In attendance: Beth Kinsky, Kelly White, Alyssa Dver, Amy Allegretta, Connie Hastings, Chris O’Keefe, Katrina Banks-Binici, Judy Brown, Shona Plunkett, Kim Keogh, Joanne Scamurra

Treasurer’s Report – Chris O’Keefe

Expenses to date - \$18,544.18 (does not include raffle expenses of \$219) includes these expenses paid since we last met

- \$26 for district water/candies
- scrip expense/payout of \$520
- \$400 for GMS Band clinician approved at last meeting
- \$4050 for String Bass invoice

Income to date - \$17,630 plus \$343 of 50/50 Raffle income not yet deposited

- new membership at \$30
- scrip income \$330

50/50 Raffle Choral Collage - gross \$398 - expenses (winnings \$199 - taxes \$19.90) - net \$323.10 (one winner donated prize back to WAFEA)

Renewed one of the CD for 12 months – second cd will be up for renewal in April

WFAEA received a request from the Massachusetts Education Theater Guild for a \$100 donation. We have supported this organization in the past but we decide to postpone approving the request until Chris Martin returns and can review and comment on it.

Revolving account balances (a/o 2/3):

Uniform Replacement: \$7,830.96

Activity Fund: \$335

Project Fund : \$4,769 (so far this year, paid pottery wheels)

Meeting Minutes – Katrina Banks-Binici

Meetings from January 7, 2020 meeting were reviewed and approved with once correction 1,600 Ad books were printed (not 16000).

Fine Arts Director Report – Chris Martin

- 2 Clinician Request's, each for \$400 have been submitted to WFAEA:
 - From Evan Doyle: WHS Bands: Matthew Westgate
 - UMASS Amherst Director of Bands
 - From Kristin Chartier: GMS/WHS Orchestra: Susan Memoli
 - Director of Performing Arts, Wayland
- Districts/All State Update
 - Congratulations to the nearly 50 students that were accepted into Jr. Districts
 - 14 Students were accepted into All-State and we have students in each ensemble.
- Thank you to Chris O'Keefe for organizing the Marching Band Banquet
- Thank you to Lisa Martin & Mary Lynn Hackett for their help with Choral Collage
- Congratulations to the 37 students inducted into the Tri-M Music Honor Society
- Disney Trip
 - Medical Forms & Final Payment Due after February break
 - Flights will be split into two larger groups:
 - Chris Martin & Amber Bock leading one group
 - Kristin Chartier, Evan Doyle, and Alyson Greer leading other group
- There will be a cohort of German band students visiting over Memorial Day Weekend

Scrip

Statements detailing how much was earned for the Disney trip went out. The deadline to earn money for the trip is February 15.

Pops Night

We need a "senior send-off/final event" after MICCA. The WFAEA Pops committee will meet to determine our role and piece in this event, as historically this has been a WFAEA fundraiser. Need to determine if we bring back the silent auction, perhaps raffling theater tickets, strategize how to advertise to fill the auditorium, etc.

Choral Collage & 50/50 Raffle

Thank you to Mary Lynn Hackett and Lisa Martin for their help coordinating volunteers and the student meals. Maryann Lam and Paul Robuck won the 5:30 and 7:00 pm 50/50 raffles, respectively.

AD Book – Connie Hastings

We unanimously agreed to recognize Gabby Wu with a gift card for her outstanding work on the Ad book.

Senior District Festival

Many thanks to WFAEA volunteers Holly Kenny, Jeannie Chong, Joanne Scamurra, Di Wu, Barb Leavitt, who greeted the students heading to the Senior District Festival and handout out water bottles.

Restaurant Fundraisers – Amy Allegretta

Panera Fundraiser is set for February 24 from 4:00 – 8:00. Online ordering will be accepting with our fundraising code. We will post on Facebook and WFAEA website and will ask Chris Martin to push out by email the weekend before. We will ask Fine Arts teachers to pass out flyers to all fine arts students.

Amy is still working to confirm a fundraiser at Margaritas.

Winter Musical – Katrina Banks-Binici

A signup genius will be sent out to all cast, tech and pit orchestra families to solicit concession and tech week donations and volunteers. Katrina will explore having food brought in from local restaurants for Evita students during tech week, i.e., bulk pre-ordered and delivered, possibly as a fundraiser w/kick back percentage to WFAEA.

We created a publicity sub-committee to assist Ms. Jaz with publicity for the musical and other fine arts events going forward. The PR subcommittee will work to create a press kit of media contacts and materials with a target date of March 3 to begin a publicity blitz.

Next meeting is March 3, 2020 at 7:00 pm.

Meeting adjourned at 8:30 pm