

Westborough Fine Arts Education Association

Meeting Minutes - June 13, 2023

7:00 PM Zoom Meeting

WFAEA is holding its meeting virtually, but with all present, visible and with the ability to hear and participate we conclude that members joining the meeting by Zoom are present.

Members Present: Jessica Crandall, Lisa Chace, Jen Niece, Beth Kinsky, Kathy Swanson, Chris Martin, Michelle French, Anna Leduc, Kim Keogh, Jeannie Chong

The meeting was called to order at 7:00 pm by Jess Crandall

Executive Board

Co-Presidents- Lisa Chace and Jess Crandall

Vice President- Deb Cushman

Treasurer- Jennifer Niece

- Treasurer's Report -

May Events:

Pops Night:

Tickets: \$3,915 from 308 tickets

Business Donations: \$750.00 from Walmart – used to cover expenses

PayPal Fees: \$84.28

Expenses: \$993.81 (boutonnieres, food, decorations)

Net Profit: \$3,915 + \$750 - \$84.28 - \$993.81 = **\$3,586.91**

Senior Banquet:

Tickets \$1,500: 130+ people

Expenses: \$1558.38 (food, paper goods, tablecloths)

Net Cost: \$58.38

Note: Usually, the Senior Banquet ticket revenue covers the food cost with minor expenses. More than half the seniors attended the event again this year without family members.

Other Income, 5/6-6/10:

\$260 in Concert Dress Purchases

\$40 for Seat of Recognition

\$67.08 in Interest

\$24.63 from Amazon Smile

Other Expenses, 5/6-6/10:

\$10,100 in Scholarships: 5 Passion (\$1,000 each) 21 Participation (\$100 each), Corinne Sciarappa Memorial Scholarship (\$1,000), 8 Unsung Hero (\$250 each)

\$863.64 for Liability Insurance

\$515.90 for Fales instrument stand and mallets (Pam Yanco) from Ways & Means Projects

\$432.36 for bus for Center Stage trip to Evita performance at American Repertory Theater from Wish List

\$36.14 two months of Lucid Press used for newsletter (Admin. Exp.)

\$42.49 for new cash box (Admin. Exp.)

\$1.29 in PayPal fees

Outstanding Expense: 13 plates for the Seats of Recognition need to be ordered. Last year the cost was \$10 each, so the estimated expense is \$130.

Note: The Mill Pond Summer Band Camp is not going to run, so we won't be spending the \$3,000 that we had allocated for the camp.

Secretary- Kathy Swanson

- Approve May 9, 2023 minutes- A motion was called to accept the minutes from the 5/9/23 meeting by Kim Keogh. It was seconded and passed.

Director of Fine Arts- Chris Martin

- Directors Report

General Business

- Newsletter - HUGE thank you to Beth and Jeanie, another wonderful issue!!
- Presentation and vote on 2023-24 Budget: Budget was unanimously approved as presented.
- Nominating Committee presentation and vote on 2023-24 Board Slate - Michelle, Jeanie, Beth proposed the following nominations. It was seconded and the vote was unanimous.
 - President: Lisa Chace
 - Vice President: Jessica Crandall
 - Secretary: Kathy Swanson
 - Treasurer: Jennifer Niece
- Other Positions for next year were discussed and hope to be filled at our first meeting in September.
 - Fundraising
 - Membership
 - Concessions Manager
 - Shadow for Treasurer
 - Marching Band - Parent Liaison / Banquet

Adjournment Proposal to adjourn the meeting was made and seconded.at approximately 8:26 pm. Next meeting is scheduled for September 12 at 7:00pm. *Have a great summer all!*

Voting privileges- one vote per paid member

